

Minutes of the COMPRES Executive Committee Meeting 11 February 2016

Present: Carl Agee (President) Abby Kavner (Chair), Heather Watson, Steve Jacobsen, Mark Rivers, Quentin Williams, Jennifer Jackson.

Absent: Wendy Panero (Vice Chair/Secretary)

Start 2:00 PM PST

AGENDA

2:00 Discussion of conflicts of interest (Abby)

2:10 Presentation of the COMPRES year-5 budget (Carl)

2:30 Budget Discussion (All)

MINUTES

2:00 Discussion of conflicts of interest (Abby)

The COMPRES bylaws article IX section 6 states:

“Conflicts of Interest: In no case will a person who is the Principal Investigator of a project in a COMPRES proposal or who will obtain funds from a COMPRES proposal be present during voting for the proposal in any Committee. Such persons must be recused, even if Officers of COMPRES, or Chairs or Officers of the Committee.”

AK: In practice, institutional conflicts have also been defined as conflicts of interest for the purposes of COMPRES budgetary discussions and decisions.

2:10 Presentation of the COMPRES year-5 budget (Carl)

For Facilities and EOID sections, the draft budget adhered to the recommendations of the Facilities and EOID standing committees. The proposed budget closes out COMPTECH, with the idea that a new version of COMPTECH will be proposed for the COMPRES renewal proposal. The decision to close out COMPTECH in year-5 is by no means a negative reflection on the merits of COMPTECH. Instead, the close-out decision was precipitated by Jin Zhang taking a faculty position at UNM, and the difficult challenge of finding a highly qualified “new hire” for this position in 2016. The proposed year-5 budget also closes out the XPD DAC project at NSLS-II following the recommendation of the NSLS-II site visit committee report (Chair, Andrew Campbell, U. Chicago) and the concurrence of the Facilities Committee. The participant support category remains lower than the actual annual meeting costs, due to a carryover that was transferred to the UNM COMPRES central office from UIUC. The central office budget is on par with the UIUC budgets over the last few years. A slightly higher UNM salary rate is balanced with a lower indirect charge rate. Central office budget includes an enhanced IT services budget (\$20k vs. \$3k) to assist with the overhaul of our COMPRES.US website and other web-based outreach activities.

2:30 Budget discussion (All)

Question arose about the amount and nature of the carry-over.

CA: The carry-over is almost all in “participant support”. The participant support category is free of IDC, and so funds cannot easily be moved into or out of that category. Most of the rest of the carry-over is in the budgets of the subcontracts. Those precise values are unknown at this time, however the subaward amounts at the time of the UIUC-UNM transfer are well documented.

There was further discussion about strategies for funding other projects (e.g. sample microfabrication, data archiving) during COMPRES III year-5 versus waiting to propose “new” investments for COMPRES IV. ExComm prefers to maximize flexibility.

It was recommended that a small budget surplus should be held in central office category to maximize flexibility, especially for proposal preparation.

QW: I move that the Executive Committee approve the presented year-5 COMPRES budget for Facilities, EOID, and Participant Support, with approval of the Central Office budget pending the allocation of \$39,662 into the salary & IDC categories.
Steve second. Approved by unanimous voice vote.

Adjourn 3:00 PM PST