

Notes of the COMPRES Executive Committee Meeting of 25 June 2015

Present: J Bass (President), Pamela Burnley (Chair), J Jackson, A Kavner, W Panero (Vice Chair), Q Williams, C Agee (President Elect)

Absent: A Campbell, Y Fei

AGENDA

1. Approval of the Agenda.
2. Approval of the Minutes of June 18 2015
3. Update on Annual Meeting (Jackson)
4. Executive Committee meetings at the Annual Meeting; other breakfast meetings at Annual Meeting.
5. Update on NSLS-II Site Visit (Bass)

Start time: 12:02 East coast time, by teleconference.

AGENDA

1. Approval of the Agenda.

WP moved, JJ 2nd, approved by voice vote.

2. Approve minutes of 18 June

Item #4 was discussed and re-wording was approved.

Should the minutes include the times that people arrived? The consensus was “no”. WP moved to approve the minutes as amended, QW 2nd, approved as amended by voice vote.

3. Update on Annual Meeting; approval of the program (Jackson)

Emails were sent to all who submitted abstracts to make them eligible for an award.

Judges for the awards have been identified.

The committee discussed focusing awards on early-career scientists.

Hard and short-timeframe deadlines for reconciling and paying the venue invoice was discussed, as well as rooms for breakouts.

Students will need to elect a new representative to serve on program committee.

4. Executive Committee meetings at the Annual Meeting

The current Executive Committee will meet on Wednesday at breakfast.

The current and 2016 Program Committee will meet with the new Executive Committee on Thursday at 7:15 during for breakfast.

5. Update on NSLS-II Site Visit (Bass)

JB had a discussion with Qun Shen of NSLS-II Management about logistics and the agenda.

JB will contact all who were invited but have not responded yet about attending.

An updated schedule will be sent out, including a tour of XPD after NSLS II management speaks. COMPRES will present an introduction that includes activities related to the transition and COMPRES facilities.

The site visit will likely extend to Tuesday lunch. Arrive late Sunday, depart Tuesday afternoon. JB will request materials that NSLS-II would like the site visit committee to review prior to the meeting.

Key COMPRES people should be put on the mailing list for HEX.

WP motioned to adjourn, QW 2nd, approved by voice vote

Meeting adjourn at 12:58 EDT.

Notes by WRP & JB