

## Notes of the COMPRES Executive Committee meeting of 31 October 2014

Present: J Bass (President), P Burnley (Chair), A Campbell, Y Fei (until 2:35), J Jackson, A Kavner, Q Williams

Absent: W Panero

Start time: 1:00 East coast time, by teleconference. Started 1:05

### AGENDA

1. Approval of agenda
2. Approval of Minutes of Oct. 17; optional Sept 26 and Oct. 3 (can be done by email vote)
3. Update on the Annual Meeting (Jackson)
4. Update on Search and Request from Search Committee (Burnley)
5. NSF input and queries on the October Planning Workshop (Burnley)
6. Feedback from R Reichlin (Burnley)
7. Nominations Committee (Bass)
8. Update on newsletter
9. Equipment Purchases With COMPRES Funds
10. Distinguished Lecturers for 2015-2016

### Minutes

1. Approval of agenda. Move #9 up to #4 (Equipment after Annual Meeting) JJ motioned, YF 2<sup>nd</sup>. Approved by voice count.
2. Approval of Minutes of Oct. 17; optional Sept 26 and Oct. 3.  
Oct. 17. JJ moved to approve, Fei 2<sup>nd</sup>. Approve by voice with revision.  
Oct. 3, JJ moved to approve, QW 2<sup>nd</sup>. Approved voice.  
Sept. 26. JJ moved, QW 2<sup>nd</sup>. Approved by voice count with revision.
3. Update on Annual Meeting (Jackson)  
JJ summarized the status of venue selection (previously emailed). The committee has identified two top venues. JB to provide input and work with Program Committee on further action.
4. Equipment Purchases With COMPRES Funds. JB summarized the status of prior discussions .  
QW: Moved that equipment entirely funded by COMPRES should be purchased and inventoried through the COMPRES Central Office effective in the 2015 budget cycle. The motion was discussed. YF 2<sup>nd</sup>. Unanimously approved..
5. Update on Search and Request from Search Committee (Burnley)  
Search Committee met and was provided with materials by Burnley.

JJ moved to approve the Search Committee charge and advertisement with revisions discussed. YF 2<sup>nd</sup>. Approved by voice count.

6. NSF input and queries on the October Planning Workshop (Burnley)

The Executive Committee did a retrospective assessment and self-evaluation of organizational aspects of the meeting, including NSF input.

7. Feedback from Robin Reichlin (Burnley)

The Executive Committee discussed input provided to the Chair by R Reichlin about COMPRES, including the value of a “living document” with key decisions and committee responsibilities for future generations of officers and committee members.

QW move to adjourn 3:03 pm JJ second. Meeting adjourned 3:03 EDT.

For future meetings:

Annual Meeting update

AGU meeting update

Nominations Committee (Bass)

Update on newsletter

Distinguished Lecturers for 2015-2016

Program committee for 2016 Annual Meeting (previously suggested names to follow)

List of yearly activities of ExComm

Notes by JB