

## **Minutes of the COMPRES Executive Committee Meeting 8 January 2016**

Present: Carl Agee (President) Abby Kavner (Chair), Wendy Panero (Vice Chair/Secretary), Heather Watson, Steve Jacobsen, Mark Rivers, Quentin Williams, Jennifer Jackson.

Absent: none

Start 10:00 AM PST

### **AGENDA**

10:00 Consent agenda: Minutes & notes from last meeting, 4 Dec. 2015 (Abby)

10:05 COMPRES-Central update (Carl)

10:10 ExComm draft calendar (Abby)

10:15 Report from EOID committee (Heather)

10:45 Upcoming elections: timeline & nomination committee (Abby)

### **MINUTES**

**Pre-meeting discussion:** AK created a Google calendar to assist in planning and make timelines clear. All ExComm members can add things to the calendar. Google Hangouts requests for the ExComm Meetings need to go to the correct email addresses (note to CA) and we need to not block the plugin (note to all).

**10:00 Consent agenda: Minutes & notes from last meeting, 4 Dec. 2016 (Abby)**

JJ: revise to "...townhall meeting invite NSF program directors." WP move, QW second, approved by unanimous voice vote.

**10:05 COMPRES-Central update (Carl)**

The NSLS-II IR offline Partner User Agreement (PUA) was received this week from Zhenxian Liu, the draft also had edits from Paul Zschack. MR noted an inconsistency in that the PUA says NSLS-II is responsible for schedule, elsewhere it says PUA does scheduling. ZL needs to do the scheduling. Things are on track but we need to hear it directly from NSLS II directors. Offline agreement needs to move forward. QW: clarification is needed with regard to the roles and responsibilities of both COMPRES and Carnegie. MR noted that the referenced Partner User Proposal (PUP) was not attached to the email from ZL. CA will request a copy of the PUP and give feed back to ZL.

**10:10 ExComm draft calendar (Abby)**

See pre-meeting discussion.

**10:15 Report from EOID committee (Heather)**

The EOID had a teleconference on January 15, 2016 because the original scheduled meeting at Fall AGU was cancelled. A summary of the EOID meeting

was presented (HW) and discussed with the ExComm.

**10:45 Upcoming elections: timeline and nomination committee (Abby)**

AK: We are aiming for an early start on forming a Nominations Committee for the 2016 COMPRES elections. The slate of candidates from Nominations Committee is due 90 days before the vote held at the Annual Meeting. There can be no more than one member on the Nominations Committee from the Excomm, however it would be desirable for this person to Chair the Committee so that communication between the Nominations Committee and the ExComm are facilitated. SJ volunteers to Chair the Nominations Committee.

**Adjourn 11:04 AM PST**

WP move, SJ second, approved by unanimous voice vote.